

New Lenox Public Library District Board of Trustees Meeting

120 Veterans Parkway, New Lenox, Illinois

February 13, 2023

Building & Grounds Committee Meeting – 6:30 pm



MINUTES

The meeting of the New Lenox Public Library District Board of Trustees Building & Grounds Committee was called to order at 6:33 pm by Executive Director Krooswyk on Monday, February 13, 2023 at the New Lenox Library, 120 Veterans Parkway, New Lenox, Illinois.

Trustees Present at the Library Building: Cari Didion, Colette Loecke, Alex Vancina, Michelle Monbrod

Trustees Present Remotely: Erin Moncek (arrived 6:54 p.m.)

Absent: None

Staff present: Executive Director: Michelle Krooswyk; Recording Secretary: Mary Beth Windberg; Facilities Manager: Brian Goebel

- **ACTION:** Trustee Didion motioned to approve allowing Trustee Moncek to attend the meeting remotely, second by Trustee Loecke. Motion passed by unanimous roll call vote.

Audience to Visitors

- None

New Business

- The purpose of this meeting was to:
 - Discuss final stage of lobby renovations.
 - Discuss plans for upcoming renovation phases.
 - Discuss future library infrastructure projects.
 - Update on 12/24/2022 burst pipe incident.

Discussion

- Executive Director Krooswyk and Facilities Manager Goebel reviewed the status of the lobby renovation, which is nearing completion.
- Executive Director Krooswyk explained the process for proceeding with the renovation of the rest of the Library.
- Facilities Manager Goebel reviewed for the Board the necessary infrastructure updates to be done in conjunction with future renovation phases, including possibly replacing the boilers which are reaching the end of their useful life.
- Facilities Manager Goebel updated the Board on the status of the window that was broken by a deer. It is expected that the window will be replaced by the end of February.
- Facilities Manager Goebel reviewed the timeline for replacing the elevator, which will begin in the next few weeks and take from 3 to 6 weeks to complete. The elevator will not be available to staff or patrons during the process.
- Executive Director Krooswyk updated on the status of the insurance reimbursement to the Library for the damages from the burst pipe on December 24, 2022.

Adjournment

- Executive Director Krooswyk adjourned the Building and Grounds Committee meeting at 6:58 pm.

Respectfully Submitted,

Mary Beth Windberg

Administrative Assistant/Recording Secretary